



## ***ADDENDUM to Calleva Medical Plan***

### **KEEPING STUDENTS HEALTHY AT CALLEVA 2020**

## **Fall Program Guidance to Reduce COVID-19 Transmission Risk**

*The guidance stated here is intended as a 'working document' (as of Aug 13th, 2020) and may be updated/amended in response to State and County health guidelines. Any amendments will be reviewed by our Medical Staff and Health Supervisor. Please contact the Calleva office for updates.*

The steps and procedures introduced in this addendum are for the health and safety of all staff, students, and families at Calleva. These procedures will help us to minimize the risk of disease transmission at Calleva. These will in no way guarantee a disease-free environment but will provide proactive steps in reducing our risk. Parents and staff will be educated on our new procedures.

Due to the risk of transmission of COVID-19 this year, Calleva's threshold for student illnesses will require students to be picked up within 2 hours, which has been adjusted for the health and safety of all students, staff, and families. For parents, if any child has symptoms of infection, they will need to be evaluated by their health care provider and not come to camp that day. A written notice from the students Primary Care Physician (PCP) or health care provider will be needed before the student can attend camp.

### **Monitoring for COVID-19 Symptoms**

- Parents must fill out our Calleva Health Screening form prior to the first day of programming.
- All staff and students will have a temperature check daily. This will be done at arrival each day at camp or at our bus stop locations, regardless of whether they have symptoms or not. Anyone with a documented temperature of 100°F recorded during the camp day, will be sent home.
- Calleva staff will keep a daily log of temperature and symptom screening for students and maintain confidentiality of these records.

- Thermometers used to take temperatures will be cleaned daily and staff will be masked.

***All students and staff will be required to wear face coverings during arrival, including while they have their temperature taken.***

Students will be required to get picked up if they display any of the following symptoms\*\*:

1. Gastrointestinal Symptoms
  - a. Upset Stomach
  - b. Diarrhea
  - c. Vomiting
2. A fever (100°F or higher)
3. A new cough that cannot be attributed to another health condition
4. New shortness of breath that cannot be attributed to another health condition
5. New chills that cannot be attributed to another health condition
6. New muscle aches that cannot be attributed to another health condition or specific activity (such as physical exercise)
7. A new sore throat that cannot be attributed to another health condition
8. Extreme fatigue that cannot be attributed to another health condition or specific activity (such as physical exercise)
9. Loss of taste and smell
10. A new runny nose that cannot be attributed to another health condition
11. Light sensitivity

### **Staff treating medical issues**

All Staff will be required to thoroughly wash their hands for at least 20 seconds using soap and water or use alcohol- based hand sanitizer with greater than 60% ethanol or greater than 70% isopropanol. They will also be required to use masks and gloves when treating any students or staff. Gloves must be used during cleaning and changed in between students.

Gloves and masks used when treating a medical issue, are only to be used once and then thrown away. Gloves are to be removed by grasping from the inside and peeling inside out.

The First Aid Stations at Riley's Lock, the Calleva Farm and at the Madeira campus will be supplied with PPE gear, cleaning supplies such as Clorox and disinfection supplies. The cleaning of supplies and surfaces will be conducted in between each use. All

treatments will be documented. Our First Aid Station staff will consult with our Health Supervisor, Dr. Fisher, whenever necessary.

### **Seasonal Allergies**

If a student has seasonal allergies their normal symptoms **MUST** be documented on the 2020 Health Screening form.

Allergy symptoms such as sneezing, watery eyes, and sniffles will be monitored but will not require the student to be sent home as long as those symptoms are documented on their application or student account. **students with allergies must take their allergy medications prior to attending camp that day.**

If these allergy symptoms appear in conjunction with any other symptoms such as those listed above \*\* your student will be sent home and may only return once he/she has been cleared by your Primary Care Physician (PCP) or a Doctor.

Students that have been sent home due to suspected illness will need to get cleared by their PCP or a Doctor and provide written approval prior to their return to camp.

### **Student Pick up Guidance:**

Parents will not be allowed to get out of their vehicles upon picking up their student during the camp day. students will be brought to the parent. The only exception will be for emergency situations.

### **Social Distancing and Face Coverings**

- Students will be placed in 'cohort' groups of 13 or less (plus 2 members of staff) to limit group mixing.
- Each small group of students will be kept separate from other groups at different locations or being restricted to a specific 'zone' at our Riley's Lock, Madeira campus and Farm locations (separate bathrooms at each zone)
- All students and staff will be required to wear face coverings during arrival and while they are being assessed for medical issues (both during temperature check at beginning of day and if presenting symptoms during the day).

### **Infection Control Strategies:**

Calleva will provide policies and education on COVID-19 symptoms and response to our students, staff, and parents including:

- 'Cover Your Cough' practice
- Regular and routine handwashing practices
- Proper use and removal of cloth face coverings
- Calleva will post signs with COVID-19 prevention and control practices
- Calleva will ensure adequate supplies of alcohol-based hand sanitizer & household cleaning products suited for the facility

Staff will receive this during their training and notices will be sent out to our families.

## **Students and Staff**

### **Small Groups - 'Cohorts'**

Students will be placed in 'cohort' groups of 13 or less (plus 2 members of staff) to limit group mixing. By using the small groups and cohort strategy, isolation and surveillance of close contacts can be implemented. Students will be required to stay with their own group at all times during the day. Students will wash their hands before and after each activity and meal. Staff members will be given a supply of alcohol-based sanitizer with 70% alcohol to keep on their person for personal and student use. This bottle of sanitizer will be refilled daily as needed.

- Staff members over the age of 64 will obtain clearance from their primary care physician before working at Calleva.
- Students or staff members with underlying medical conditions that are considered to be higher-risk for severe illness if they contract COVID-19 will obtain clearance from their primary care physician before working/coming to camp at Calleva.

## **Transportation**

- All students and staff will be required to wear face coverings while on buses.
- All vehicles will be cleaned daily. All vehicles will be cleaned and disinfected (according to CDC guidelines) at the end of each week.

## **Cleaning Procedures:**

Any staff member cleaning must wear gloves. Gloves will be used once and then thrown away. Cleaning will occur in two stages: Cleaning to remove dirt and grease and then disinfecting. We will be using normal cleaning products such as Clorox to clean or a diluted bleach solution for disinfecting.

### **Camp Cleaning and Disinfecting Procedures for confirmed COVID-19:**

Extra cleaning and disinfecting procedures will begin 24hrs after the confirmed case

1. Cleaning staff will be required to wear PPE.
2. First clean visibly dirty surfaces then perform disinfection.
3. Use disposable wipes/paper towels to clean surfaces rather than reusable cloth wipes. All cleaning and disinfecting materials (e.g., paper towels, cloth wipers, sponges, mop heads, etc.) should be disposed of in sealed bags or containers after use.
4. Particular attention will be given to high touch areas, including, but not limited to, handrails, door & cabinet handles, and shared activity equipment.
5. Clean a potential source area by progressing from the entrance to the most distant point to avoid re-contaminating surfaces that have been disinfected (i.e., clean your way out).